

## **INSTRUCTIONS FOR P&SP 3005**

### ***SUPPLEMENT TO ANNUAL REPORT OF PACKERS***

As a packer, if you slaughter at more than one plant, you must submit a separate Form P&SP-3005 for each plant, in addition to Form P&SP-3004. The total values reported in Section 2 of each form P&SP-3005 will be combined and reported as the totals in Section 6 of Form PS&P-3004.

**All items with an asterisk (\*) following them must be completed before submitting the form to PSP. If the items are not completed when the form is received, the form will be returned for completion by the reporting firm.**

#### **FORM HEADER – BUSINESS ENTITY ID**

Business Entity ID should be completed using information provided by P&SP. If the information is not already completed on the form, please contact your Regional P&SP office to obtain the number.

#### **FORM HEADER – PREFERENCE FOR FILING**

Select the method by which you prefer to receive your Annual Report; Electronic or Paper Copy. If you select Electronic, you will you will receive an email message from our system reminding you that your annual report is due, with instructions to go to the E-Files website located at [https://formsadmin.sc.egov.usda.gov/..](https://formsadmin.sc.egov.usda.gov/)

#### **GENERAL INFORMATION - SECTION 1**

Enter name, address and contact information for entity.

#### **LIVESTOCK FEEDING OPERATIONS, PROCUREMENT AND SLAUGHTER – SECTION 2**

<b>Line No.</b>	<b>Instruction</b>
201-204	Enter plant name, mailing address of plant, and physical address of facility.
205-206	Check highest level of inspection and inspection number if inspected.
207	Check ownership status. Neither indicates plant performs custom slaughter for you.
208-211	Enter name and address for four largest entities for whom you slaughtered on a custom basis at this plant during the reporting period.

212-217	For each of the four entities listed on lines 208-211, enter total number of head of each category of livestock slaughtered by you on a custom basis during the reporting period. Enter custom slaughter for all others on line 216. Enter column totals on line 217.
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*For lines 218 through 225 committed supply arrangements include marketing agreements, forward contracts, and formula contracts agreed on more than 14 days before slaughter. The term "formula contract" means the commitment of livestock for slaughter by any means other than through a negotiated purchase or a forward contract, using a method for calculating price in which the price is determined at a future date. Committed supply arrangements also include written and verbal agreements on delivery volume and pricing terms in some combination agreed on more than 14 days before slaughter, or to those commitments that only specify number of livestock delivered or commitments that only specify how price will be settled if livestock are delivered.*

Line No.	Instruction
218	Enter all livestock slaughtered that were owned, in whole or in part, more than 14 days by your firm or its subsidiaries, your firm's parent or ultimate parent firm, or another firm owned, in whole or in part, by your firm's parent or ultimate parent firm.
219	Enter all livestock slaughtered that were procured from other packers through Committed Supply arrangements agreed on more than 14 days before slaughter.
220	Enter all other livestock slaughtered that were procured through Committed Supply arrangements agreed on more than 14 days before slaughter.
221	Enter column totals (218 through 220) on line 221.
222	Enter all livestock slaughtered that were procured from other packers through non-committed supply arrangements, which procure 14 days or less before slaughter.
223	Enter the number of head procured directly at the packing plant, buying stations, feedlots, etc. from non-committed supply arrangements, which procure 14 days or less before slaughter
224	Enter the number of head procured through public markets from non-committed supply arrangements, which procure 14 days or less before slaughter.
225	Enter column totals (lines 222 through 224) on line 225.
226	For each category of livestock procured but not slaughtered, enter the number of head sold during the reporting period.
227	For each category of livestock procured but not slaughtered, enter the number of head that died or were condemned during the reporting period.

228	Enter column totals (lines 226 and 227) on line 228.
229	For each category of livestock, add lines 217, 221, 225, and subtract line 228; enter as Total Slaughter.
230	For each category of livestock, enter total number of livestock slaughtered that were purchased and paid for on a dressed weight or a carcass merit basis (i.e., other than live weight purchases).
<b>Line No.</b>	<b>Instruction</b>
231-232	Check the appropriate box to indicate whether or not you use any type of electronic evaluation device (other than scale) for payment determination. If yes, enter the type of equipment and the manufacturer